AFA CyberCamp Registration Instructions
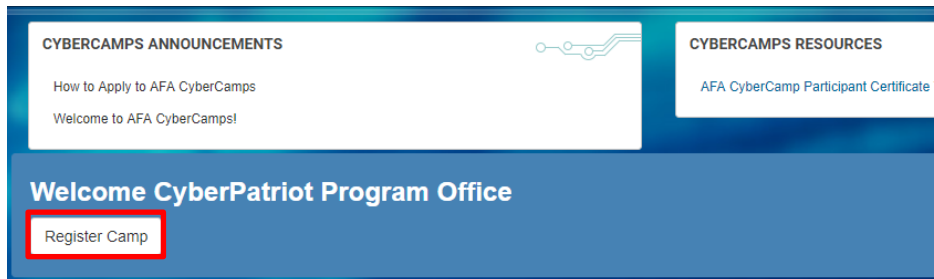
1 Sign in to your AFA CyberCamps Dashboard using your username and password.
If you don't already have an account, complete the Volunteer Registration Form, then sign in.

2 In the Welcome section, select *Register Camp*
The deadline to create a camp is May 1, 2022

3 Complete the camp registration form. Be sure to specify the correct camp type (standard or advanced) and the correct week in which you plan to host the camp. If you plan to host camps during multiple weeks, you must complete a new registration for each week you intend to host a camp.

4 Once the CyberCamp application has been received, it will appear on your dashboard. Within 1-3 business days, you will be contacted with instructions on completing the Non-Disclosure Agreement (NDA) and Memorandum of Understanding (MOA). Or, if there is an issue with your registration, you will be contacted with additional questions.

5 Copies of the NDA and MOU can be downloaded on the CyberCamps dashboard. Once signed, send a digital copies to AFACyberCamps@uscyberpatriot.org. Your camp registration will be approved once the documents are received.

Camp Registrations

Camp Number	Organization Name	Camp Registration Status	Camp Week	Number of Students	Payment Status	Options
20-0004	Air Force Association	Approved	Standard Camp Week 1: June 8-12	Up to 20	Paid	▼
20-0005	CP Test	Pending Paperwork	Advanced Camp Week 7: August 3-7	51 – 99	Awaiting Payment	▼
20-0006	CyberPatriot Test Camp	Pending Paperwork	Advanced Camp Week 7: August 3-7	100+	Awaiting Payment	▼

Edit Camp Registration
NDA
Contract

Once approved, you will be able to complete the following tasks from your dashboard:

Camp Registration Status	Camp Week	Number of Students	Payment Status	Options
Approved	Standard Camp Week 1: June 8-12	Up to 20	Paid	▼
Approved	Advanced Camp Week 7: August 3-7	100+	Awaiting Payment	▼

Edit Camp Registration
Request Fee Reduction
Pay Camp Invoice
Camp Invoice
Order Supplies
Order History
Camp Instructors

- **Edit Camp Registration:** Make changes to your registration information (address, number of students, number of camps). Grayed-out items must be changed by the CyberPatriot Program Office.
- **Request Fee Reduction:** CyberPatriot offers a limited number of fee reductions to organizations meeting a strict set of criteria. Fee reductions are not guaranteed.
- **Pay Camp Invoice:** Submit payment by credit card for the registration fee. POs, checks, and over-the-phone credit card payments are also accepted. Send POs to AFACyberCamps@uscyberpatriot.org.
- **Camp Invoice:** PDF copy of camp invoice
- **Camp Receipt:** Available once payment has been received
- **Order Camp Supplies:** Form to order instructor guides, student workbooks, t-shirts, or sunglasses
- **Order History:** View supply order status, pay for supply order, or view invoice for supply order.
- **Camp Instructors:** If somebody other than yourself will be instructing the camp, you may add their information to the camp registration. This will allow CyberPatriot staff to share important camp information with these individuals.

Supply Order Instructions

For an additional cost, host organizations can purchase hard-copy instructor guides and student workbooks, along with t-shirts for participants. We suggest that camp hosts have orders placed and paid for at least two weeks prior to the camp week.

Supplies can be ordered through an online marketplace (via a company called Mimeo) starting in mid-May. A link to the marketplace will be sent to camp hosts when it is open.